

APPLICATION TO PROVIDE STUDENT HOMESTAY ACCOMMODATION

SECTION 1 – HOUSEHOLD/PERSONAL DETAILS

Name: _____ DOB: _____

Address: _____

Suburb: _____ Postcode: _____

Nationality: _____ Religion: _____

Telephone: Home: _____ Business: _____

Mobile: _____ E-mail: _____

Please complete the table below giving details of every person in the home including your children.

NAME	SPOUSE /SON/DAUGHTER	DATE OF BIRTH	AGE

Please complete the table below giving details of student(s) already living with you.

NAME	From what Country	School/College Attending	AGE/Sex M or F

Please complete this table regarding occupation and other details.

	OCCUPATION	NAME OF EMPLOYER	ARE YOU HOME DURING:	
			Week days	Week ends
YOURSELF				
SPOUSE/PARTNER				
OTHER FAMILY				

1. Do you have **Pets**? YES NO
If yes, please specify _____

2. Are all family members of your household in good **health**? YES NO
If not please specify _____

3. Does any family member **smoke**? YES NO
If yes, inside the home? YES NO

4. Have you hosted **students** before? YES NO
If yes, with which agency _____

5. Please state any **Hobbies** and Interests? _____

6. Do you or any other member of your family speak **another language**? YES NO
If yes, please specify _____

7. Have you or any member of your family **lived abroad**? YES NO
If yes, please specify _____

8. Please provide a brief description of your home: _____

No. of Bedrooms _____ No. of Bathrooms _____ No. of Toilets _____

Facilities i.e. Swimming Pool, Piano

SECTION 2 – THE STUDENT

1. How many rooms do you have for students? _____ (please indicate bedroom types):

Bedroom one: single/twin/double; ensuite; internet; TV; desk; lamp

Bedroom two: single/twin/double; ensuite; internet; TV; desk; lamp

Bedroom three: single/twin/double; ensuite; internet; TV; desk; lamp

2. Do the students have access to WIFI Internet? YES NO

3. Special Requests, e.g. Male/female; food type

4. Are you happy for the student's friends to visit your home? YES NO

SECTION 3 – PAYMENT AND BANKING

HOMESTAY FEES & PAYMENT DETAILS

The Homestay payment fees are “Inclusive” to cover all costs associated with living in the homestay. This includes electricity, water, gas, laundry facilities, wear and tear of property i.e. carpets etc and heating in winter and air-conditioning in summer.

ISAA pays all its Homestay providers electronically and therefore will need details of the relevant bank accounts. Please provide bank account details in the section provided below.

BANK DETAILS

Bank:..... Name of Account:

BSB: Account Number:

I/We have provided our bank account details to ISAA so I/We am able to receive payments for my/our student.

Signature: _____ Date: ____/____/____

Print Name: _____

SECTION 4 – DOMESTIC ARRANGEMENT

1. Do you want the student to do their own laundry? YES NO
Please note: NO costs are to be charged to the student for services or for use of laundry facilities and washing powder.
2. Please list the types of cooking offered (e.g. Asian, Italian, French, and vegetarian)

3. Muslim students are unable to eat pork. Is this going to be an issue for you or your family?
YES NO

PLEASE NOTE: Homestay should provide the following:

- | | |
|-------------------------------|------------------------------------|
| a. own desk and chair | g. Desk Light (suitable for study) |
| b. Lock on bathroom door | h. Room heater (winter months) |
| c. Sheets, blankets and doona | i. Fan (summer months) |
| d. Pillows | j. Use of Iron |
| e. Towels | k. Access to TV |
| f. Key for House (Essential) | |

SECTION 5 – LOCAL FACILITIES

Distance: All transportation must be within 45 mins travel time door to door

1. Please indicate what public transport to our institutions (Murdoch University, Curtin University and University of Western Australia) is available in your area?

Walking time to the nearest bus stop or train station from your home? _____ MINUTES

Approx. travel time to Murdoch University: _____ BY BUS _____ TRAIN _____ BOTH _____

Approx. travel time to Curtin University: _____ BY BUS _____ TRAIN _____ BOTH _____

Approx. travel time to University of WA: _____ BY BUS _____ TRAIN _____ BOTH _____

Approx. travel time to Taylors College: Claremont: _____ BY BUS _____ TRAIN _____ BOTH _____

PLEASE NOTE* IT IS EXPECTED OF YOU TO ASSIST THE STUDENT IN CATCHING PUBLIC TRANSPORT ON THEIR FIRST DAY TO COLLEGE.

2. Are any of the following within five minutes walking distance of your home? Please circle:

A: Shops B: Post Office C: Sports Clubs D: Delicatessen E: Banks
F: Doctors Surgery G: Cinemas H: Recreational Clubs I: Mosques

SECTION 6 – INSURANCE POLICIES: COMPULSORY

INSURANCE POLICIES Please check your insurance cover under your Home Contents and Public Liability cover to ensure that you are adequately covered. ISAA advises all hosts to contact their Insurer to inform them that you will be hosting students and that your cover will include the student and student's belongings and Public Liability cover of the minimum of \$10 million dollars.

We understand that International Student Accommodation Australia (ISAA) and its affiliated group of Colleges and Universities is not responsible for any accidents, damages or loss incurred by us as a result of negligence of the student and we will negotiate this with the student.

1. Do you have public liability insurance to cover boarders? YES NO

2. Do you have home contents insurance to cover boarders? YES NO

Insurer: _____ Cover number: _____

3. Is your home fitted with smoke alarms in good working order? YES NO

4. Do you have a current National Police Clearance? YES NO

5. Do you have a WWCC (Working With Children Card)? YES NO
Required for **every** adult living at the home if hosting students under 18 years.

**Please provide copy of Police clearance and WWC card with your application
(Compulsory, must provide within 28 days of application)**

FORM OF CONSENT AND ACKNOWLEDGEMENT

I/We (Full Name of Homestay Host) _____

Situated at _____

have read the Hosts "Homestay Guide" and conditions for which I/We agree to abide by.

We have especially noted the following.

1. The Guidelines for Students under the age of 18 years of age. Please ensure you read the Homestay Guide for Students under the Age of eighteen (18) Years. This document will need to be signed by you to verify you have read the terms and conditions of hosting an underage student.
2. The Fee to be charged and agreed is \$280.00 per week for students regardless of age. I acknowledge that under no circumstance are we to discuss any financial matters with our student(s). All financial matters should be referred to INTERNATIONAL STUDENT ACCOMMODATION AUSTRALIA (ISAA).
3. A one off Administration fee of \$40.00 per student is charged and will only be paid by the Host when a student is confirmed and Booked into the homestay. This fee will be deducted from the first homestay payment.
4. Except in exceptional circumstances (to be agreed by the INTERNATIONAL STUDENT ACCOMMODATION AUSTRALIA Officer), a minimum of two weeks notice is always required if either the "Student" or "Host" decide to end this agreement after the initial booking period of four (4) weeks have completed.
5. **Students under the age of 18 years cannot give NOTICE to their host family until they have spoken to the INTERNATIONAL STUDENT ACCOMMODATION AUSTRALIA Officer, provided written permission to move signed by their parents and have received approval to move and a replacement Guardian is arranged and appointed.**
6. INTERNATIONAL STUDENT ACCOMMODATION AUSTRALIA is relying upon the acknowledgements and agreements contained in this letter to accept me as a suitable person and my home as suitable accommodation to allow its students to reside at my home.
7. I have read and understood the Homestay Guide provided to me and agree that at all times; I will comply with those guidelines.
8. Should I fail to observe any of the obligations listed in the Homestay Guide, INTERNATIONAL STUDENT ACCOMMODATION AUSTRALIA may in its absolute discretion remove any student(s) without notice to me and I will have no claim against INTERNATIONAL STUDENT ACCOMMODATION AUSTRALIA or its students.

9. INTERNATIONAL STUDENT ACCOMMODATION AUSTRALIA may enter my home to help and assist a student on their arrival.
10. INTERNATIONAL STUDENT ACCOMMODATION AUSTRALIA may, upon giving the Homestay Provider receiving reasonable notice enter my home or in the case of emergency, may enter my home without notice.
11. I have in place and will keep current, public liability insurance (not less than \$10 million) and home and contents insurance (to be specified on my/our own needs and requirements) for my home taking into account that my home will be used as accommodation for students.
12. I have disclosed all details about animals that reside in my home and will provide any further details that INTERNATIONAL STUDENT ACCOMMODATION AUSTRALIA may request of me and in turn I /We will provide any information or changes to our accommodation status.
13. I understand and accept that International Student Accommodation Australia and or its affiliated group of companies, colleges or universities will not be held responsible for any loss, theft, damage, debts or injury caused by the student. If there is a claim for property damage or any financial costs, this claim will be made directly to the student concerned.

I/We undertake never to enter into any financial discussions with any student placed by INTERNATIONAL STUDENT ACCOMMODATION AUSTRALIA relating to the amount of monies paid to me/us for Homestay Accommodation. I/We also undertake never to enter into any private accommodation agreement with students placed by ISAA. I understand that should I fail in any of the matters mentioned from guidelines 1 through to 13 inclusive, INTERNATIONAL STUDENT ACCOMMODATION AUSTRALIA may in its discretion remove the student(s) from my home without any financial compensation from ISAA or the student. This matter may effect my application to host International Students with INTERNATIONAL STUDENT ACCOMMODATION AUSTRALIA in the future.

Should your student query any financial matters, please refer your student directly to his/her Student Accommodation Officer at ISAA.

Name of Homestay Host

Signature

Date: ____/____/____

Name of Homestay Host

Signature

Date: ____/____/____

Print Name of Witness

Signature of Witness

Date: ____/____/____